

VIROQUA COMMUNITY THEATRE BOARD OF DIRECTORS

To provide an opportunity for dramatic expression in theatre, education,
and performance, creating one community through the arts.

DATE: February 4, 2016

TIME: 6:00

LOCATION: VMH

Mission statement

Roll Call – Roxie, Deb, Jenny, Nikki, Shelley, Nathan, Kathy, Tom, Kim

Consent Agenda – Deb motioned, Kim seconded, Approved

Secretary's Report – November minutes approved

Treasurer's Report

Still need to pay Ark for Variety Show

Donation from Organic Valley coming

****Action – Final Missoula Report**

COMMITTEES

Executive/Development/FR/501c3 – Tom, Shelley, Kim, Deb

****Meeting Scheduled February 18, 6:00, VMH**

****Action – Discuss closed session issue**

Operations/Facility – Deb, Roxie, Kathryn, Tom

****Meeting Scheduled February 16, 5:15, Elementary**

****Action – Performance schedule submitted to Temple (3 weeks rehearsal @ Temple)**

Marketing/Education/PR – Deb, Jenny, Nathan, Tom

****Meeting Scheduled February 15, 6:00, Dave's**

****Action – The Odd Couple marketing plan and forecasting summer plans**

Programming/Play Rdg – Nikki, Kim, Shelley, Kathryn, Tom

****Meeting Scheduled February 18, 6:30, Tangled Hickory**

****Action – Children's Theater plan**

OLD BUSINESS

1. The Odd Couple

Was hard to find people to audition. We need a plan to get more interested.

Should we limit productions so we aren't burned out? Will vote on next meeting.

2. Summer Musical

We have soft commit for rights. We need money down for a hard commit, but don't have enough in our treasury at this time.

NEW BUSINESS

1. Proposed Merger with ARK

a. Kim and Tom reported of meeting with ARK Manager. It was suggested VCT be in charge of the ARK stage area/theater management, in exchange for office help.

b. ARK to give us a hard copy proposal to be presented at regular February board meeting.

c. Will discuss proposal in depth and vote on proposal.

2. Haunted Town Fundraiser

Deb contacted a member of the Wild West Days Committee. We will need to attend a board meeting to present our proposal.

****Action – Deb to send plans to Tom to create budget and plan to presented**

3. Membership Drive

Mass mailings aren't working to get members.

****Action - Brainstorm ideas for membership to bring to the next meeting.**

4. Community Outreach

We need to be a presence at community events. We should have a community calendar of upcoming events we can attend. Will vote next meeting on if we should walk in the Syttende Mai Parade. Nikki will check on getting a VCT banner.

5. Closed Session tabled until after Executive Committee meeting

6. Agenda Items

Board members are encouraged to help create agendas.

Email Tom no later than 4 days prior to scheduled board meetings.

7. Grant Writing

We have a grant coming from Organic Valley. We should look for things to write grants for. Kim can write them with help researching which grants to write for.

8. Website

Current website contract is up in April and we would like to switch to a more user friendly domain. Nikki suggested Homestead.com. We can call the new domain and they can help transfer the website over from the old domain.

Next meeting tentatively scheduled for Thursday, February 18, 2016 at 6:45 at VMH.

Shelley motioned to adjourn. Nikki seconded. Approved.

Upcoming Dates:

April 7-10 - "The Odd Couple" at The Ark

April 27 & 28 - "The Little Mermaid" auditions

July 15-17 & 22-24 - "The Little Mermaid" at Temple Theater