

Viroqua Community Theatre Board of Directors

To provide an opportunity for dramatic expression in theatre, education and performance, creating one community through the arts.

Date: Wednesday, June 22nd

Time: 6:00pm

Location: VMH Community Rooms

Call to Order – Acting President Shelley Keenan

Roll Call – Deb Deaver, Nathan Randall, Shelley Keenan, Brian Mastin, Dean Saner, Kathy Williams, Jenny Getter, Kim Littel, Kathleen Cade, Elias Ellefson (via Skype), and 2 guests

Approval of Agenda – Each board member also received a packet with Board Member Terms, Board Member Job Description, Board of Directors Commitment Letter, latest Bylaws (amended Sept 2014), and current membership list.

Approval of Minutes (emailed to Board Members) and Treasurer Report – Kim motioned, Brian second, changes/corrections made to Expense Report (\$965.35 with upcoming expenses of \$550) and Missoula Production Report (\$-1487.38), Approved as corrected

Old Business:

~Kim shared a text from Tom Johnson – no plans to direct any future productions for VCT. Tom also made a report to the IRS regarding money for library project and payment to directors.

~Deb shared received VCT email regarding comments made by board members in public. Reminder to be aware of what board members say in public.

~The Odd Couple – Nathan checked and we still have the rights. He will check The Ark to see if September 23-25 is open and contact Samuel French, inc.

New Business:

New Officers Voted In

President – Kim nominated Nathan, Kim motioned, Brian second, Approved

Vice President – Brian nominated Dean, Kim motioned, Shelley second, Approved

Secretary – Kim nominated Deb, Jenny second, Approved

Treasurer – Deb nominated Brian, Nathan motioned, Kathy second, Approved

Membership Awareness/Drive

Kim will mail membership renewal letters and will print up membership cards for 20% off ticket prices. Discussion on if we need to reword the bylaws/membership form to have a minimum membership cost. Each board member is asked to speak with 5 people about joining. Deb will add minutes to the website.

Fundraising

Board members are asked to speak with one business in town by next meeting to become Business Member. Kim will send out past membership and sponsorship levels. Committee for fundraising?

Board Member Expectations

All board members will sign the commitment letter to have on file.

Reports

Executive Board – Discussion on having one person be the spokesperson (media representative) for VCT. Nathan accepted.

Board Members

Committees

Other - Discussion on having one person in charge of the storage unit. Dean will check with Peeta about getting our lights back. Board Members are asked to bring proposals of any activities/fundraisers to next meeting. Will have time at next meeting to discuss what our talents are.

Next Meeting – July 21, 2016, 6:00pm, VMH Community Room

Adjournment – Shelley motioned, Deb second, Approved.