

## Viroqua Community Theatre Board of Directors

Date: August 18, 2016

Time: 6:00pm

Location: VMH

Present: Elias, Brian, Nathan, Shelley, Dean, Deb, Jenny, Kathleen

Call to Order

Mission Statement

Approval of Secretary Minutes – emailed to board members, Shelley motioned to approve, Brian seconded, approved

Treasurer's Report – Brat sale profit \$823.34, Membership deposits \$855, Ending balance \$3,343.35. Shelley motioned to approve, Elias seconded, approved.

Public Comment – no guests

Old Business

- Odd Couple update – Deb is assuming role as director. Still need one cast member, Elias will call Will Cronin. Need to find off-stage help- to email members, post on Facebook, Viroqua 2.0, Banner's List. Dean will be Production Coordinator. Shelley motioned to have ticket prices set at \$10 with \$8 for card-carrying members, Brian seconded, approved.
- Fundraisers – Brat sale went well, good for us to be in public view
- Letter regarding video-never got it

New Business

- Membership drive – Jenny brought membership/sponsorship form from meeting, details of membership will be put on the website.
  - Letter/s – Committee will set up date to stuff envelopes. Deb will compile letter from Nathan/ Deb/ Pam and put on letterhead to send to Kathleen to mail merge to send to Nathan to sign.
- Fundraisers – Another brat sale during Village Market's meat sale in March? Dean will check with Margo.
- Show for 2017 Summer – Reading Committee to meet to choose a show by December so we can have a director by January. Need a well-known show with a lot of kids that isn't too expensive.
- Keep people in the loop – Emails from [info@viroquacommunitytheatre](mailto:info@viroquacommunitytheatre) have been going to people's spam. Not completely our responsibility to make sure everyone is informed via email because we do post things on the website and Facebook that people can see for themselves.

Reports from Committees

- Operations/Facilities – Items that were left in Harold Olson's garage have been moved to a storage area owned by Sleepy Hollow. Lavonne and Michelle Felton have agreed to let us use the space for free for 2 years and we will put their names in the program. We still have the \$50 unit. Brian motioned to inform Harold Olson we will pay for the storage unit through October and move the rest of our storage items to Sleepy Hollow before it snows, Shelley seconded, approved.
- Marketing – Will meet for marketing “The Odd Couple” August 21, 2:00 at Dave's. Need to make more blank VCT cards to use for thank yous, etc.
- Programming/Play Reading – Adding Elias, Dean, and Jenny to committee. To invite members to read scripts and talk about their merits. Dean will email committee members to set up meeting date.

Next Meeting – September 8, 2016 (moved due to fair) at 6:00 at VMH

Brian motioned to adjourn, Deb seconded, approved.